



# 2025 Reception Menu & Pricing

Looking for a unique holiday venue to host your get-together? Treat your guests to the charm of an indoor alpine-style space at the Christkindlmarket Chicago, with accommodations for up to 120 guests!

[BOOK NOW](#)





# Date & Time

Receptions are offered **Mondays - Thursdays** from **November 24th - December 22nd**. Available for rentals for a **3-hour timeslot**.

**Morning: 11am - 2pm • Evening: 5pm - 8pm**

# Venue Options



Experience the festive Christkindlmarket from a cozy wooden alpine cabin with charming windows for privacy and views of candy-cane-striped booths.

- Direct access to the indoor bar and buffet is included. Additional fees apply for food and beverages.
- Rental includes setup/cleanup, buffet setup, beer benches/tables, cocktail tables, tablecloths, speaker/microphone, festive décor, centerpieces, table linens, and a coat rack.

## Half Haus

10-60 guests

Mondays-Wednesdays: \$2,600

Thursdays: \$3,000

## Full Haus

60-120 guests

Mondays-Wednesdays: \$5,100

Thursdays: \$5,700

C E L E B R A T E

## Christmas in July

Pre-book your holiday reception by August 15<sup>th</sup> to receive \$100 off the rental fee!

Offer valid for Christkindlmarket Chicago rentals only. Terms & conditions apply.



# Buffet Packages

Select from our specially curated reception packages below. The price per person includes an assortment of food portioned based on guest count.

## Prost!

**\$50 Per Person**

Cheese Stuffed Pretzel • (2) Bar Beverages\*  
Soda • Water • Souvenir Mug

## German Delight

**\$70 Per Person**

Bavarian Pretzel • Pork Schnitzel • Potato Pancakes • Assorted Sweets  
Soda • Water • (2) Bar Beverages\* • Souvenir mug

## Taste of Germany

**\$80 Per Person**

Plain Pretzel • Bratwurst and Bun • Pork Schnitzel • Potato Pancakes •  
Assorted Sweets • (2) Bar Beverages\* • Soda • Water • Souvenir mug

## Kaffeeklatsch

**\$65 Per Person**

*Available from 11am - 2pm*

Plain Pretzel • Apfel Strudel • Potato Pancakes • (2) Bar Beverages\*  
Coffee • Water • Souvenir mug

**Upgrade any buffet package from (2) two Bar Beverages to 3-hour Open Bar for an additional \$36 (Mon-Wed) or \$41 (Thurs) per person. Available for full Haus rentals only.**

*\*Bar beverage options include for Glühwein, 16oz German Imported Beer, 10oz White Wine, 0.0% German Imported Beer, or Kinder Punch*

**All prices are subject to change without notice. Final pricing is confirmed at booking.**

# Beverage Add-On Menu

## Beverages

|  |         |
|--|---------|
| Tea  | \$2.00  |
| Hot Chocolate  | \$2.50  |
| Bottled Water  | \$2.50  |
| Hot Coffee   | \$2.50  |
| Soda   | \$2.50  |
| 2025 Souvenir Mug ( <i>beverage not included</i> )         | \$7.00  |
| Glühwein Refill Coupon*                                    | \$12.00 |
| 10 oz. White Wine Coupon                                   | \$12.00 |
| 16 oz. Imported German Beer Coupon                         | \$12.00 |
| 20 oz. Imported German Beer Refill Coupon*                 | \$15.00 |
| 20 oz. Ceramic Beer Stein ( <i>beverage not included</i> ) | \$20.00 |

*\*Refills are only served in the souvenir mug or Stein. If you do not have one, it must be purchased with the coupon.*

## Beverage Options

**Please note that the default is a cash bar.** Gratuity for your bartender is appreciated.

### Bar Beverage Coupons

Hosts may prepay for drink coupons valid for beer, white wine, and Glühwein. Buffet Packages include (2) two bar coupons per person, with additional coupons available for purchase before or during the event. Each coupon is valid for one serving, based on à la carte menu pricing, and can be easily distributed to guests for redemption.

### Non-Alcoholic Beverages

Order in advance and we will add them to the buffet setup. Each beverage is a single serving based on the à la carte menu price.

### 3-Hour Open Bar\* (*Only available with full venue rental*)

*\*Mug purchase required per person unless upgrading a buffet package.*

#### **Mondays - Wednesdays:**

- Add \$62 per person, or
- Upgrade a buffet package for \$38 per person

#### **Thursdays:**

- Add \$65 per person, or
- Upgrade a buffet package for \$41 per person

*All prices are subject to change without notice. Final pricing is confirmed at booking.*





# Terms and Conditions

## Reception Details:

- Receptions are three hours long and can only be held on **weekdays (Mondays through Thursdays)** between **11am and 2pm** or from **5pm until 8pm**. Please note that we are not able to extend the time of the event before or after operating hours of the market.
- A **half haus rental** in the Grand Timber Haus for parties of up to 60 guests. Half of the wooden structure will be sectioned off for you and your guests to use exclusively as the other half of the haus will still be accessible to the public.
- A **full haus rental** is available in the Grand Timber Haus for parties up to 120 guests and will be closed off to the public to create an entirely exclusive event space. It will be determined by GAE, LLC, **the organizer**, if a full haus will be needed to accommodate the number of guests.
- The setup of the space can be customized to fit your event needs based on the availability of furnishings and space. High boy standing tables as well as German style beer bench and table sets (seats 8 guests ea.) are available and can be arranged as requested and as space allows. A mix of standing and seated table sets will be provided unless otherwise specified.
- Festive holiday décor, centerpieces, table linens, and a coat rack will be provided by the organizer, GAE, LLC. The individual or group booking the reception, **the host**, is welcome to bring their own decorations or furnishings if it is approved in writing (standard mail or email) by the organizer prior to the event date. Please note that there will not be a credit issued for any alternative or additional décor or furnishing as the rental price is a fixed rate.
- **All reservations are provisional until 100% of the invoice is received in full.** Receptions must be paid in advance through the online invoice link using a credit card. Visa, MasterCard, or Discover cards are accepted and a 3.5% convenience fee will be applied to each credit card transaction. Payments via ACH are also accepted.
  - We will hold dates for outstanding invoices for 7 days. If payment is not received within this period, the date will be released for new bookings.
  - **Adjustments can be made after** the payment is received in full until 72 hours prior to the reception. Any alterations made within this timeframe will be refunded for the difference. While additional orders will be charged onsite via credit card after the reception.
- Organizer will provide reception host with wristbands at check-in to hand out to guests. All event guests must wear wristbands. This will allow reception guests to enter and exit the reserved area after checking-in and to help you and event security identify your VIP guests for Haus re-entry if applicable.
- *All prices are subject to change without notice. Final pricing is confirmed at booking.*

# Terms and Conditions

## Food and Beverage Orders:

- Please review the pre-set buffet package options or choose from the à la carte menu to create your preferred food and beverage offerings.
  - The food will be self-served buffet style in chafing pans and on platters. Table linens and skirting, plates, utensils, napkins, condiments, and decor will be part of the buffet setup.
  - Food menu items must be ordered and paid for no later than 72 hours prior to the event date.
  - Upon the host's arrival, the organizer's designated reception team member will explain the set-up and review the food order to communicate the number of servings and buffet station refills that were originally ordered. The organizer will replenish the food stations according to the original order and the host will be informed once the last food items are placed on the buffet.
  - We cannot guarantee that any of our products are safe to consume for people with peanut, tree nut, soy, sesame, milk, egg or wheat allergies.
- Beverages, including an assortment of sodas, water, coffee, and hot chocolate can be ordered in advance and reordered, for an additional fee, during the event. Alcoholic beverages, including Glühwein refills, German imported beer, and white wine can be purchased with the following options:
  - Guests can purchase beverages using cash at the bar. ATMs are located throughout the market for guests to withdraw cash. **Cash bar** is the default.
  - **Bar beverage coupons** redeemable for Glühwein refills, German imported beer, and white wine may be purchased from the event organizer in advance and can be reordered, for an additional fee, during the run of the event or;
  - **Open bar** offers German imported beer, Glühwein and white wine (full rentals only)
  - **Buffet Packages** include two (2) bar beverage coupons per person. Additional coupons may be purchased before or during the event. Open Bar upgrades are available for an additional fee.
- If the event host opts to purchase coupons, please note:
  - Refill beverages (i.e., Glühwein or 20 oz German imported beer) are only served in the souvenir mug or Stein. If you don't have one, it must be purchased with the coupon.
  - 2025 Glühwein Souvenir mugs may be purchased separately at a discount for \$7 per mug by the event host for guests at the reception, or guests may purchase an empty annual mug themselves at the Information Booth or the bar for \$10 per mug. Prices are subject to change without notice.
  - Alcoholic beverage coupon distribution can be controlled by the host of the event. An estimated number of coupons needed can be ordered prior to the event by the host and can be increased, for an additional fee, only by the host during the event if more coupons are needed.
  - **Unused coupons** must be returned by the end of the reception to receive credit on the final invoice. Coupons not returned by the end of the reception will be considered as a sale and cannot be returned for credit. Coupons can be used at the Christkindlmarket Chicago until their expiration on December 23, 2025.



# Terms and Conditions

## Additional Conditions

- The host will be responsible for the additional food and beverage items/coupons and upgrades **added during the event** and a final invoice will be provided by the organizer and paid for by the host at the **end of the reception**. Please note, only credit card payments will be accepted, and a 3.5% convenience fee will be applied to each credit card transaction.
- If **non-alcoholic beverages** are ordered, they will be placed on the buffet tables for guests to serve themselves.
- All guests must be **21 years or older** with a valid ID to **consume alcohol**. No exceptions! All alcoholic beverages will be served by the official Christkindlmarket licensed liquor vendor who will adhere to all liquor regulations and laws of the State of Illinois and the City of Chicago.
- It is the responsibility of the host to provide their **own staff to manage the guest list and attendees** to the event to guarantee that only invited guests are attending the event. Event security is not responsible for the guest list or controlling the entry of guests. However, if security is positioned outside of Timber Haus, they may assist with informing market visitors of the private event, when applicable.
- If the host would like to provide gifts or promotional materials/items to their guests at the event, it must first be approved by the organizer in writing (either mail or email) prior to the event date.
- **Children** are welcome at our family-friendly event but need to be **supervised at all times** by their parent(s) or guardian(s).
- The organizers are not responsible for any **lost or stolen items**. If you have lost something, please check with the information desk for assistance. If you notice that you have lost an item after the event is over, contact the market's information email [info@christkindlmarket.com](mailto:info@christkindlmarket.com) for assistance.
- The **Christmas in July discount** will be applied to the rental fee on the initial invoice for bookings completed and paid in full between July 1<sup>st</sup> – August 15<sup>th</sup>, 2025, or as determined by the organizer, German American Events, LLC.

## Cancellation Policy:

- Please be advised that reception cancellations must be made **(14) fourteen days prior** to the start time of the reception to receive a **refund in full**. A 50% refund will be applied to cancellations made between 7 and 13 days in advance. Any cancellations made less than 7-days prior to the reception are non-refundable, unless the organizer, German American Events, LLC, determines special circumstances apply.

**Thank you for choosing the Christkindlmarket to host your holiday reception.**  
**We wish you a memorable event!**